REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)				THIS RFQ IS IS NOT A SMALL BUSINESS SET-ASIDE						-ASIDE	PAGE OF	PAGES
1. REQUEST NO. 2. DATE ISSUED SRP380-16-Q-0126 06/22/2016				3. REQUISITION/PURCHASE REQUEST NO. PR5446038				4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1			RATING	
5a. ISSUED B		Manila C.	f + O		D.			6. DEI	IVER	BY (Date)		
GGO/CAF	, US Embassy I					vd., Pasay Cit	у	7. DEI	N/EDX	,		
5b. FOR INFORMATION CALL (NO COLLECT NAME					TELEPHONE NUMBER				_	DESTINATION	OTHER	
				AREA CODE				9. DESTINATION (See Schedule)				Schedule)
CHERIE N	MHEL M. CASTI	LLO		632 301-2754			a. NAME OF CONSIGNEE					
			8. TO:									
a. NAME			b. CC	MPANY				b. STREET ADDRESS				
c. STREET AD	DRESS							c. CIT	Y			<del>''                                 </del>
d. CITY		·		e. STATE f. ZIP CODE				d. STATE e. ZIP CODE				
ISSUING C	URNISH QUOTATION DEFICE IN BLOCK 58 CLOSE OF BUSINESS  4:00 PM	ON OR (Date)	so indicate on costs incurred domestic origi Quotation mus	this form and r in the prepara n unless other at be completed	return it to tion of the wise indica d by the qu		5a. This uotation o	reques or to co ations a	t does ntract f ind/or c	not commit the Go or supplies or sen ertifications attach	overnment to	pay any are of
ITEM NO.	1	SUPPLIE	1. SCHEDUI	LE (include	applicat	le Federal, Stat					T	
(a)		JOFFER	(b)			(c)	ſ	(d)	'	JNIT PRICE (e)	Ar Ar	MOUNT (f)
1	The US Embarduotation for Pland One (1) Carlo Please refer to requirement.  Approvals:  NAGO  JNS	rinting of arrying Ca	Life Size T ase (Sampl	wo (2) Sta le for Appr	indees oval)		200	EA				0.00
12 DISCOUR	NT FOR PROMPT F	DAVMENT	a. 1	0 CALENDAR	DAYS (%)	b. 20 CALENDAR D	AYS (%)	c. 30 (	CALEN	` ,	d. CALE NUMBER	NDAR DAYS
12. DISCOUR	NI FOR PROMPT P	ATMENT						f			NUMBER	PERCENTAGE
NOTE: Add	litional provisions	and repres	sentations	<b>⋉</b> are	Па	re not attached		L				. <u> </u>
			S OF QUOTER			14. SIGNATURE C	F PERS	ON AU	THOR	ZED TO	15. DATE OI	F QUOTATION
a. NAME OF Q	UOTER					SIGN QUOTAT	TION					
b. STREET AD	DRESS			<del></del>					16	SIGNER		
						a. NAME (Type or	print)		, , ,		b. TEI	EPHONE
c, COUNTY					1	AREA CODE						
d. CITY e. STATE f. ZIP C				f. ZIP CODE		c. TITLE (Type or print)					NUMBER	

### Remarks:

Price offer shall be firm fixed-price, VAT exempt. The U.S. Government is exempted from paying the ad valorem/specific tax, customs and duties imposed by the Philippine Government under section 106 (a) and 109 of the Tax Code of 1997, respectively. Thus, price(s) shall be billed to the U.S. Government net of ad valorem tax, value added tax, customs and duties.

Payment shall be made via Electronic Fund Transfer (EFT) within 30 days from receipt of the items ordered and the original copy of invoice. The Direct Deposit Sign Up Form for EFT payment will be provided to the vendor upon award. All items should be delivered to US Embassy Manila Seafront Compound, Pasay City. See attached document for further remarks, including applicable clauses.

All actions which are over \$25K USD, prospective vendor must be registered w/ System for Award Management (SAM)

Presidential Candidates:

Hillary Clinton and Donald Trump.

STANDEE SET consisting of Two (2) standees and One (1) Carrying case:

Specs of carrying case follows:

A. Measurement

Width: 29 inches / 73.50 cms.

Height: 24.5 inches / 62.40 cms.

Thickness: 5.5 inches / 14 cms.

B. Material: Claycoat 300 gsm + C flute

**Full Color** 

**DELIVERY DATE**: JULY 22, 2016; 4:00 PM (Philippine Time)

RFQ is valid until July 1, 2016; 4:00 PM (Philippine Time)

#### Instructions:

If you are interested to participate in this requirement, you may submit your firm fixed price quotation (Exclusive of VAT) to Ms. Cherie Mhel Castillo of the Contracting & Procurement, General Services Office, U.S. Embassy Manila through fax at + 632 548-6762 or e-mail it to MacalaladCE@state.gov or MNLCPRequests@state.gov. Should you have further inquiries, please contact tel. no. 301-2000 loc. 2754.

- 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (FEB 2016)
- (a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
- (1)  $\underline{52.209-10}$ , Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)
  - (2) <u>52.233-3</u>, Protest After Award (Aug 1996) (<u>31 U.S.C. 3553</u>).
- (3) <u>52.233-4</u>, Applicable Law for Breach of Contract Claim (OCT 2004)(Public Laws 108-77 and 108-78 (<u>19 U.S.C. 3805 note</u>)).
- (b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

## [Contracting Officer check as appropriate.]

(1) <u>52.203-6</u> , Restrictions on Subcontractor Sales to the Government (Sept 2006),
with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).
(2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41
<u>U.S.C. 3509</u> )).
(3) <u>52.203-15</u> , Whistleblower Protections under the American Recovery and
Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to
contracts funded by the American Recovery and Reinvestment Act of 2009.)
(4) <u>52.204-10</u> , Reporting Executive Compensation and First-Tier Subcontract
Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).
(5) [Reserved].
(6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L.
111-117, section 743 of Div. C).
(7) <u>52.204-15</u> , Service Contract Reporting Requirements for Indefinite-Delivery
Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).
(8) <u>52.209-6</u> , Protecting the Government's Interest When Subcontracting with
Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C.
5101 note)

(9) <u>52.209-9</u> , Updates of Publicly Available Information Regarding
Responsibility Matters (Jul 2013) (41 U.S.C. 2313).
(10) [Reserved].
(11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov
2011) ( <u>15 U.S.C. 657a</u> ).
(ii) Alternate I (Nov 2011) of <u>52.219-3</u> .
(12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small
Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so
indicate in its offer) (15 U.S.C. 657a).
(ii) Alternate I (JAN 2011) of 52.219-4.
(13) [Reserved]
(14)(i) <u>52.219-6</u> , Notice of Total Small Business Set-Aside (Nov 2011) ( <u>15</u>
U.S.C. 644).
(ii) Alternate I (Nov 2011).
(iii) Alternate II (Nov 2011).
(15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15
<u>U.S.C. 644</u> ).
(ii) Alternate I (Oct 1995) of <u>52.219-7</u> .
(iii) Alternate II (Mar 2004) of <u>52.219-7</u> .
(16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C.
637(d)(2) and (3)).
(17)(i) <u>52.219-9</u> , Small Business Subcontracting Plan (Oct 2015) ( <u>15 U.S.C.</u>
637(d)(4)).
(ii) Alternate I (Oct 2001) of <u>52.219-9</u> .
(iii) Alternate II (Oct 2001) of <u>52.219-9</u> .
(iv) Alternate III (Oct 2015) of <u>52.219-9</u> .
(18) <u>52.219-13</u> , Notice of Set-Aside of Orders (Nov 2011) ( <u>15 U.S.C. 644(r)</u> ).
(19) <u>52.219-14</u> , Limitations on Subcontracting (Nov 2011) ( <u>15 U.S.C.</u>
637(a)(14)).
(20) <u>52.219-16</u> , Liquidated Damages—Subcon-tracting Plan (Jan 1999) ( <u>15</u>
U.S.C. 637(d)(4)(F)(i)).
(21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-
Aside (Nov 2011) (15 U.S.C. 657 f).
(22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013)
(15 U.S.C. 632(a)(2)).

(23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)). (24) <u>52.219-30</u>, Notice of Set-Aside for, or Sole Source Award to. Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)). <u>X</u> (25) <u>52.222-3</u>, Convict Labor (June 2003) (E.O. 11755). (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126). (27) <u>52.222-21</u>, Prohibition of Segregated Facilities (Apr 2015). \_\_ (28) <u>52.222-26</u>, Equal Opportunity (Apr 2015) (E.O. 11246). (29) <u>52.222-35</u>, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212). (30) <u>52.222-36</u>, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793). \_\_ (31) <u>52.222-37</u>, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212). \_\_ (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). **X** (33)(i) <u>52.222-50</u>, Combating Trafficking in Persons (Mar 2015) (<u>22 U.S.C.</u> chapter 78 and E.O. 13627). (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627). (34) <u>52.222-54</u>, Employment Eligibility Verification (OCT 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.) (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.) (ii) Alternate I (May 2008) of <u>52.223-9</u> (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.) (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (JUN 2014) (E.O.s 13423 and 13514). (ii) Alternate I (Oct 2015) of <u>52.223-13</u>. (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514). (ii) Alternate I (Jun 2014) of 52.223-14.

(38) <u>52.223-15</u>, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b). \_\_(39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (OCT 2015) (E.O.s 13423 and 13514). \_\_ (ii) Alternate I (Jun 2014) of 52.223-16. X (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513). \_\_ (41) <u>52.225-1</u>, Buy American—Supplies (May 2014) (41 U.S.C. chapter 83). \_\_(42)(i) 52.225-3, Buy American—Free Trade Agreements—Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43. (ii) Alternate I (May 2014) of 52.225-3. \_\_(iii) Alternate II (May 2014) of 52.225-3. \_\_ (iv) Alternate III (May 2014) of 52.225-3. \_\_(43) <u>52.225-5</u>, Trade Agreements (FEB 2016) (<u>19 U.S.C. 2501</u>, et seq., <u>19 U.S.C.</u> 3301 note). X (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury). (45) <u>52.225-26</u>, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note). (46) <u>52.226-4</u>, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150). (47) <u>52.226-5</u>, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150). X (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)). (49) <u>52.232-30</u>, Installment Payments for Commercial Items (Oct 1995) (41 <u>U.S.C.</u> 4505, 10 U.S.C. 2307(f)). \_\_ (50) <u>52.232-33</u>, Payment by Electronic Funds Transfer—System for Award Management (Jul 2013) (31 U.S.C. 3332). X (51) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (Jul 2013) (31 U.S.C. 3332). (52) <u>52.232-36</u>, Payment by Third Party (May 2014) (31 U.S.C. 3332).

- \_\_(53) <u>52.239-1</u>, Privacy or Security Safeguards (Aug 1996) (<u>5 U.S.C. 552a</u>). \_\_ (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). (ii) Alternate I (Apr 2003) of 52.247-64. (c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [Contracting Officer check as appropriate.] \_\_(1) <u>52.222-17</u>, Nondisplacement of Qualified Workers (May 2014)(E.O. 13495). \_\_ (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter <u>67</u>). (3) <u>52.222-42</u>, Statement of Equivalent Rates for Federal Hires (May 2014) (29 <u>U.S.C.</u> 206 and 41 U.S.C. chapter 67). (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67). (5) <u>52.222-44</u>, Fair Labor Standards Act and Service Contract Labor Standards— Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67). (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment— Requirements (May 2014) (41 U.S.C. chapter 67). (7) <u>52.222-53</u>, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services—Requirements (May 2014) (41 U.S.C. chapter 67). (8) <u>52.222-55</u>, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658). (9) <u>52.226-6</u>, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). (10) <u>52.237-11</u>, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1).
- (d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—
- (i) <u>52.203-13</u>, Contractor Code of Business Ethics and Conduct (Oct 2015) (<u>41</u> <u>U.S.C. 3509</u>).
- (ii) <u>52.219-8</u>, Utilization of Small Business Concerns (Oct 2014) (<u>15 U.S.C.</u> <u>637(d)(2)</u> and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include <u>52.219-8</u> in lower tier subcontracts that offer subcontracting opportunities.
- (iii) <u>52.222-17</u>, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause <u>52.222-17</u>.
  - (iv) <u>52.222-21</u>, Prohibition of Segregated Facilities (Apr 2015)
  - (v) <u>52.222-26</u>, Equal Opportunity (Apr 2015) (E.O. 11246).
  - (vi) <u>52.222-35</u>, Equal Opportunity for Veterans (Oct 2015) (<u>38 U.S.C. 4212</u>).
- (vii) <u>52.222-36</u>, Equal Opportunity for Workers with Disabilities (Jul 2014) (<u>29</u> <u>U.S.C. 793</u>).
  - (viii) <u>52.222-37</u>, Employment Reports on Veterans (Feb 2016) (<u>38 U.S.C. 4212</u>)

- (ix) <u>52.222-40</u>, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause <u>52.222-40</u>.
- (x) <u>52.222-41</u>, Service Contract Labor Standards (May 2014) (<u>41 U.S.C. chapter</u> <u>67</u>).

(xi)

- \_\_(A) <u>52.222-50</u>, Combating Trafficking in Persons (Mar 2015) (<u>22 U.S.C.</u> chapter <u>78</u> and E.O 13627).
- \_\_(B) Alternate I (Mar 2015) of <u>52.222-50</u> (<u>22 U.S.C. chapter 78 and E.O 13627</u>).
- (xii) <u>52.222-51</u>, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (<u>41 U.S.C. chapter 67</u>).
- (xiii) <u>52.222-53</u>, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (<u>41 U.S.C. chapter</u> <u>67</u>).
  - (xiv) 52.222-54, Employment Eligibility Verification (OCT 2015) (E.O. 12989).
- (xv) <u>52.222-55</u>, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (xvi) <u>52.225-26</u>, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; <u>10 U.S.C. 2302 Note</u>).
- (xvii) <u>52.226-6</u>, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (<u>42 U.S.C. 1792</u>). Flow down required in accordance with paragraph (e) of FAR clause <u>52.226-6</u>.
- (xviii) <u>52.247-64</u>, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (<u>46 U.S.C. Appx. 1241(b)</u> and <u>10 U.S.C. 2631</u>). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

# ADDENDUM TO CONTRACT CLAUSES FAR AND DOSAR CLAUSES NOT PRESCRIBED IN PART 12

## 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:

http://acquisition.gov/far/index.html or http://farsite.hill.af.mil/vffara.htm.

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at <a href="http://www.statebuy.state.gov">http://www.statebuy.state.gov</a> to see the links to the FAR. You may also use an Internet "search engine" (for example, Google, Yahoo or Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clauses are incorporated by reference:

<u>CLAUSE</u>	TITLE AND DATE
52.204-12	DATA UNIVERSAL NUMBERING SYSTEM NUMBER MAINTENANCE (DEC 2012)
52.204-13	SYSTEM FOR AWARD MANAGEMENT MAINTENANCE (JUL 2013)
52.225-14	INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT (FEB 2000)
52.228-5	INSURANCE - WORK ON A GOVERNMENT INSTALLATION (JAN 1997)
52.229-6	FOREIGN FIXED PRICE CONTRACTS (FEB 2013)
52.232-39	UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS (JUNE 2013)
52.204-9	PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (JAN 2011)

The following DOSAR clauses are provided in full text:

### CONTRACTOR IDENTIFICATION (JULY 2008)

Contract performance may require Contractor personnel to attend meetings with government personnel and the public, work within government offices, and/or utilize government email.

Contractor personnel must take the following actions to identify themselves as non-federal employees:

- (1) Use an email signature block that shows name, the office being supported and company affiliation (e.g. "John Smith, Office of Human Resources, ACME Corporation Support Contractor");
- (2) Clearly identify themselves and their contractor affiliation in meetings;
- (3) Identify their contractor affiliation in Departmental e-mail and phone listings whenever Contractor personnel are included in those listings; and
- (4) Contractor personnel may not utilize Department of State logos or indicia on business cards.

(End of clause)

- 652.232-70 PAYMENT SCHEDULE AND INVOICE SUBMISSION (FIXED-PRICE) (AUG 1999)
- 652.237-72 OBSERVANCE OF LEGAL HOLIDAYS AND ADMINISTRATIVE LEAVE (APR 2004)
- 652.242-70 CONTRACTING OFFICER'S REPRESENTATIVE (COR) (AUG 1999)
- 652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999)